

El Paso County Colorado Veteran of the Year

Nomination Guidelines

1. The nominee must reside in El Paso County Colorado and must have received an honorable discharge from the U.S. Military. The nominator must **provide a legible and up-to-date copy of the veteran's DD214**. Failure to provide record of service documentation will render the nomination ineligible.
2. The 2022 Veteran of the Year will be recognized for significant public service contributions made at the local, state, or national level and by excellence achieved through action above and beyond the call of duty. Nominees should also have made significant contributions in volunteer work in support of veterans and/or the military.
3. Provide the reasons this individual is being nominated for this award. Provide a description of contributions in support of our community your nominee has made over the year.
4. Complete the information requested on the nomination form, please provide a written summary of the nominee's achievements, including: (a) a description of significant accomplishments within the award period, including dates, (b) a short biography with exceptional achievements, with list of military awards and decorations received by the nominee. (c) To validate accomplishments in 2022, please include/attach documentation that will substantiate the nominee's service and accomplishments (i.e. news articles, relevant online biographies and/or copies of commendations, etc.).
5. Nominations will be evaluated on the scope and impact of a nominee's achievements between January 2022 – December 2022 and the extent to which his/her efforts benefit and provide inspiration to our community and other veterans. Please document significant achievements and accomplishments.
6. Nominations will be reviewed, and the recipients will be selected by the Veteran of the Year Committee.
7. Remember, the Committee may not know your Veteran. Your nomination form provides needed information for them. Provide information needed to understand your nominee's contributions and support to the community. If your Veteran of the Year is employed, please provide the employment description and contributions he/she has made over and above that expected and for which he/she is paid. Describe volunteer activities and participation in church, youth, school, civic and other organizations. Do not list the military actions during his/her military service.
8. Attach File: .jpg, .pdf, .tif, .gif, .png, file types only. No larger than 4MB. Limit submissions to one document listing of the title of awards and recognitions received.
For consideration, your nomination package must be received by March 31, 2023.
9. Your nominee will be compared and graded against other nominees in the following areas:
 - Direct Service to other Veterans,
 - Participation in Veteran Specific non-profit groups and activities,
 - Participation in Community non-profits and contribution to civic activities,
 - Evidence of service to the community.

(EXAMPLE) NOMINATION FOR EL PASO COUNTY VETERAN OF THE YEAR, 2022

July 4, 2022

Salutations,

It is with great pleasure that I nominate Mr. Joe Smith for consideration as the 2022 El Paso County Veteran of the Year Awardee. Smith has demonstrated outstanding commitment and service to the Veteran's community. It is not necessary to follow this format. The format is provided for ease of use of the nominator and is in Times New Roman at 12 font.

Biography: Mr. Joe Smith served in the United States Army from 1984 until 1996. Upon exit from service as a SSgt, he provided outstanding service as a tank mechanic. He served his county in operation Desert Storm and achieved status as military instructor prior to separation. He is married and has two children, both of which have graduated college and have their own families. He is the recipient of 3 Army Achievement Medals, and 3 Army Good Conduct Medals. This section gives the nomination committee a background on the nominee and will be used to provide a short bio for the 2022 Veteran of the Year.

Service to other Veterans: Mr. Joe Smith has provided support to the Veterans of El Paso County by heading the Homeless Veterans Fund Drive, that was supported by 35 volunteers. The Funds of this drive were used to provide Homeless Veterans with the means to provide food, shelter, and other personal needs. Additionally, Mr. Smith provides free automotive assistance to Veterans referred by the blank Veteran's Coalition. This section is for direct assistance provided to Veterans.

Participation in Veteran Specific non-profit groups and activities: Mr. Joe Smith volunteered to support the El Paso County Non-Profit for Veterans stand down where he provided 20 hours of counseling and guidance to 37 Veterans. His actions increased the resources and morale of these Veterans and their families. This section is breaks out any assistance given to Veterans directly or indirectly via a non-profit group.

Participation in Community Non-Profits and contribution to civic activities: A member of the 2022 El Paso County Veteran's Parade, participated in the event and assisted parties at the start and end of the parade with setup and placement. Events and scenarios of this example nomination are completely fictitious and are only given as brief examples of what types of services the nominator may wish to add to this block.

Evidence of service to the community: As Assistant Pastor for his church, Mr. Smith coordinates and assists in weekly communion, potlucks, and worship services. The nominator does not need to use Biography, Service to other Veterans, Participation in Veteran Specific non-profit groups and activities, Participation in Community non-profit and contribution to civic activities, nor Evidence of service to the community paragraph identifiers in this nomination. Additionally, the 2022 El Paso County Veteran Committee will be cognizant and fair in the grading of nominee's and may give additional points in more than one area for services provided to the community and Veterans.

Please limit write up to two pages.

Sincerely,

Name of Nominator